

March 2009



Need To Fill Up?

You can locate gas stations that accept the FuelMan gas cards by visiting their website at

<http://www.fuelman.com/>

Or call

1-800- FUELMAN

REMEMBER



NO
SMOKING
IN
STATE
VEHICLES

Fleet Services

Important Notices



Fleet Services is excited to launch our new interactive on-line reservation system. The link to the on-line portal is :

<https://Fleet.state.de.us/FleetReservations>

To log into the portal you will need to enter your 6 digit Employee ID# (this can be found on your Pay Advice) and your 6 digit Department ID (this is your DDS billing code). For your convenience, there is a link to a tutorial that should answer any questions you have with the process.

Please note that in the very near future, only reservations scheduled via the online portal will be eligible for the 20% "preferred scheduling method" discount, so agencies are expecting their employees to use this system. If you experience any difficulties or have any questions, feel free to call Fleet Services at 302 739 2277, or email FleetReseration@State.DE.US

The Following Sites Will Be Closing

Effective April 1, 2009

(Kent County)

KC15—DTCC Terry Campus

(New Castle County)

NC34—Buena Vista

NC35—Governor Bacon

NC37—DNREC Lukens Drive

NC42—Churchman's Corporate Center

NC43—Pencader

(Sussex County)

*SC24—Stockley

*was closed effective 2/28/09

Reminder

Every state employee with driving privileges needs to have submitted an updated Authorized Driver application to Fleet Services. If you have not done so already, please complete the application and mail it to our office immediately (SLC Code D100), as to ensure that your driving privileges remain active.

http://gss.omb.delaware.gov/fleet/forms/add_041408E.pdf

Interested In Purchasing a Surplus State Vehicle?

Visit Surplus Service's Website at:

<http://gss.omb.delaware.gov/surplus/auction.shtml>

Surplus Services is also auctioning vehicles online on the website below:

<http://www.govauctionlistservices.com/>